Johnson, Tina R.

From: Johnson, Tina R.

Sent: Thursday, April 20, 2017 12:34 PM

To: Dorsett, Mark R.; Benson, Ann R.; Bryce, Terry J.; Caton, Lisa R.; Corpolongo, John

M.; Driver, Teresa; Ewald, Mike; Hall-Jones, Connie D.; Han, Jennifer L.; Jacobi, Annette S.; Marshall, Joyce Y.; Martin, Beth M.; Mason, Angela; Rhoades, Edd;

Winfree, Jana S.

Subject: FW: Board of Health Member Orientation

Attachments: Orientation Agenda Final.docx; CFHS New Member Orientation April 2013.pptx

I have to update the Board of Health orientation. I need for you to look at your area and update it. Lisa, you will have to add a slide for SSS!

Please have it to me by April 26th!

From: Grissom, VaLauna K.

Sent: Tuesday, April 11, 2017 4:49 PM

To: Johnson, Tina R. **Cc:** Hall-Jones, Connie D.

Subject: FW: Board of Health Member Orientation

Importance: High

Good Afternoon Tina,

I've attached the most recent CFHS profile I have. As a reminder you will have 45 minutes for your presentation. Please let me know if you have any questions.

Thanks VaLauna

From: Grissom, VaLauna K.

Sent: Tuesday, April 11, 2017 4:36 PM

To: Nichols, Deborah J; Hartsell, Hank; Johnson, Tina R.; Bradley, Kristy K.; Holland, Jay A.; Maisch, Don D.; Cox-

Kain, Julie

Cc: Rushing, Crystal; Hall-Jones, Connie D.; Cannady, Cynthia J.; Hudson, Adena E.; Stewart, Angie; Fugett, Joy L.;

Hanley, M. Diane

Subject: Board of Health Member Orientation

Importance: High

Good Afternoon,

It's that time again where we must update our BOH handbook/orientation materials. I've bulleted the presentations below that will need to be updated. For those of you updating this for the first time, I've also attached a draft agenda just as an FYI. I will touch base with each of you individually and send you the most recent profile I have on file for your Service Area.

We do not currently have a new member orientation scheduled, but would ask that you begin updating your program profiles asap with a target date of May 2nd to have them completed.

- 1. Dr. Cline's Overview
- 2. Health Improvement Services Profile
- 3. Finance/Budget Presentation and 12 months Operating Budget
- 4. Policy Presentation
- 5. Ethics, Audit Presentation
- 6. Office of General Counsel Presentation
- 7. PPS Profile Presentation
- 8. CFHS Profile Presentation
- 9. PHS Profile Presentation

Thanks so much,

VaLauna Grissom State Board of Health Secretary 1000 NE 10th Street, Room 305 Oklahoma City, OK 73117-1299 Telephone: (405) 271-4200

FAX: (405) 271-3431

E-mail: <u>VaLaunag@health.ok.gov</u> *******

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